

## Mission

To provide the vocational training necessary for the success of our students by embracing an innovative approach to learning through creative process and the utilization of current technology.

## Vision

To be the primary source for providing qualified well-trained employees for the food service industry

# Academic Application Toledo Restaurant Training Center

**Toledo Restaurant Training Center (TRTC)** is Northwest Ohio's choice for culinary, food safety and restaurant management career education. TRTC offers career diploma and professional development certifications for individuals starting their culinary career and those currently working in the foodservice and hospitality industries.

Toledo Restaurant Training Center's professional instructors offer hands-on training, to prepare our students for success in today's competitive culinary field.

### Professional Certificate Programs Offered:

#### ☉ Dietary Manager Certificate

Hospitals, extended care facilities, schools and other institutional kitchens are in need of skilled foodservice professionals

This class provides all course material required to take the State of Ohio Dietary Management Certification Exam.

#### ☉ FMP® Certificate

The National Restaurant Association Educational Foundation awards the FMP® designation to managers who achieve a qualifying score on a written examination, complete a series of courses that cover a range of food service management topics, and meet standards of work experience in the field.

#### ☉ Restaurant Supervision Certificate

For individuals already working in the foodservice industry who want to, improve career and advancement opportunities.

#### ☉ Professional Bartending Certificate

Designed to help individuals who want earn a living in responsible alcohol service.

### Gainful Employment

#### Fine dining establishments:

- Restaurants
- Hotels
- Country Clubs
- Yachting Clubs
- Resorts

#### Independently owned:

- Restaurants
- Pastry Shops
- Delis
- Caterer Services

#### Institutional kitchens in:

- Hospitals
- Schools
- Nursing Homes
- Institutional Facilities

### C.H.E.F. Program

The Culinary & Hospitality Educational Fundamentals (C.H.E.F) Program is designed to give students the fundamentals needed to work in a foodservice or hospitality setting.

The C.H.E.F. Program provides the course requirement for ACF® Culinarian Certification\*.

This comprehensive diploma program includes:

#### Front-of-the-house duties

- Supervision and Management
- Customer Service
- Cost Control

#### Back-of-the-house duties

- Professional Cooking Skills
- Kitchen Tools & Equipment Operation
- Professional Cooking Techniques
- Professional Knife Cutting Skills
- Food Safety and Sanitation
- Establishing Work Teams

*\*Becoming an ACF® Certified Culinarian®, in addition to completing a one year culinary educational program applicants must also have one year of culinary experience and pass written and practical exams.*

### Financial Aid

The Federal Pell Grant Program provides need-based grants to low-income undergraduate education. A Federal Pell Grant, unlike a loan, does not have to be repaid.

Grant amounts are dependent on various factors including; the student's expected family contribution, the cost of attendance, the student's enrollment status and whether the student attends for a full academic year or less.

### Financial Aid

Federal Student Aid may be available for qualified students.

The Free Application for Federal Student Aid (FAFSA) can be filled out online at:

[www.fafsa.ed.gov](http://www.fafsa.ed.gov)

The school code for Toledo Restaurant Training Center is:

**041521**

## Toledo Restaurant Training Center

142 23rd Street, Suite 310  
Toledo, OH 43604

Phone (419) 241-5100  
Fax (419) 241-5120

[www.trtco.org](http://www.trtco.org) • [trtc@bex.net](mailto:trtc@bex.net)



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## Contact & General Information

Name \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address \_\_\_\_\_

Social Security Number: \_\_\_\_\_

City State Zip \_\_\_\_\_

Veteran Status: \_\_\_\_\_

Contact Phone (\_\_\_\_\_) \_\_\_\_\_

US Citizen:  Yes  No

If no:

Permanent Resident:  Yes  No

Secondary Phone (\_\_\_\_\_) \_\_\_\_\_

Visa Type: \_\_\_\_\_

Email \_\_\_\_\_

Visa Number: \_\_\_\_\_

### Parent Contact Information

*Please complete, only if under 25 years of age.*

Name \_\_\_\_\_

Legal Resident of Ohio  Yes  No

*(12 months continuous residence)*

Address \_\_\_\_\_

Have you ever been convicted of a criminal offense other than a minor traffic violation or are there such criminal charges pending against you?

City State Zip \_\_\_\_\_

Yes  No

*(If yes, please attach a brief explanation of the offense.)*

Contact Phone (\_\_\_\_\_) \_\_\_\_\_

## Academic Information

High School Name & Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

High School Graduate Graduation Date \_\_\_\_\_

GED Graduate Date Awarded \_\_\_\_\_

College attended:

Name of School \_\_\_\_\_

Date & Location \_\_\_\_\_

Name of School \_\_\_\_\_

Date & Location \_\_\_\_\_

Have you ever been dismissed from a college or university?

Academic or  Disciplinary reasons

If yes please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please have a copy of your high school transcript sent to:

Toledo Restaurant Training Center

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Toledo, OH 43604

## Relevant Work Experience

*Previous related work or volunteer experience may be considered for required experiential hours.*

Do you have relevant experience you would like to be considered?  Yes  No

Employer: \_\_\_\_\_

Employer: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_



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Please indicate TRTC Program of Interest

Career Diploma Program:

C.H.E.F. Program

Professional Certification Programs:

- Dietary Manager Certificate
- Foodservice Management Professional FMP® Certificate
- Restaurant Supervision Certificate
- Professional Bartending Certificate

C.H.E.F. Program Requirements:

- Completed TRTC School Application
- High school diploma or GED\*  
*(Please have a copy of high school transcript or GED sent to TRTC)*
- Proof that applicant is at least 18 years of age  
*(copy of state ID, drivers license, etc)*
- Copy of Student Aid Report  
*Free Application for Federal Student Aid (FAFSA) can be found at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) (TRTC school code: 041521)*

\*Students that do not have a high school diploma or GED must pass ability to benefit testing.

## Application Agreement

By signing this application you agree and affirm that:

1. All information that I have provided is correct and complete.
2. I understand that any misrepresentation of facts on this application could be cause for denial of admission or dismissal from the Training Center if discovered after I matriculate.
3. If I am accepted by Toledo Restaurant Training Center, I understand that I will be expected to abide by all TRTC regulations and rules.
4. Toledo Restaurant Training Center representatives have my permission to release my name and financial information for scholarship nomination and recognition.
5. I authorize any schools or colleges I have previously attended to release personal and academic information to Toledo Restaurant Training Center.

Toledo Restaurant Training Center, in accordance with Title VI of the Civil Rights Act of 1964, operates in a non-discriminatory manner with regard to race, color, age, or national origin. Further more, as required by Title IX of the 1972 Education Amendments, Toledo Restaurant Training Center does not discriminate on the basis of race, color, creed, sex, age, religion, national origin, sexual orientation, disability, pregnancy, or military status in its educational programs, activities, or employment policies. Toledo Restaurant Training Center also provides equal opportunity to qualified disabled persons in accordance with the requirements of the Americans with Disabilities Act.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Self Identified Statistical Information

*Information contained in this section is not used for admission purposes but is used for statistical reporting to state and federal agencies.*

Gender:

- Male
- Female

Marital Status:

- Single
- Married
- Separated/Divorced

Zip Code: \_\_\_\_\_

Age:

- Under 18
- 18-25
- 26-35
- 36-55
- 55+

Ethnicity? (Check all that apply)

- African American
- Asian
- Caucasian
- Hispanic
- Other (please specify) \_\_\_\_\_

Household Income:

- Under \$9,999
- \$10,000 to \$24,999
- \$25,000 to \$34,999
- \$35,000+

Education:

- High School
- Some college
- Associates/Technical Degree
- Bachelor's Degree
- Some graduate work
- Other (please specify) \_\_\_\_\_

Employment Status:

- Employed Full-Time
- Employed Part-Time
- Unemployed

Number of people in your household (including yourself) \_\_\_\_\_

Number of Children: \_\_\_\_\_

Students under the age of 25.

Please indicate the highest level of education of your parent, either mother or father, whichever is the highest level.

- High School Graduate or less
- Post High School/Technical Degree (not college)
- College Graduate
- Graduate, Professional Degree
- Some College

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*Post Office will not  
deliver without proper  
postage.*

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